

Appendix III

Copy of submission made on behalf of the Villa.

SUBMISSION FROM THE VILLA.

Dear all,

After meeting the Police, Licensing and the council on Tuesday 17th March,

These are the Variations we have come up with after our discussions on the Premises below

195/199 Ground Floor Cottis Lane Epping CM16 4BL

Firstly with these variations advised by the police force, it will be turned into a Cocktail Bar & lounge No longer a club, with Various Activities for all members of the public.

This is something we have been working on since January before any of the events which led to this review took place. we knew we wanted to attract a different clientele from a different demographic, which would not be achieved by a nightclub.

The premises will open from 6pm on certain evenings when events are on such as Open Microphone & Comedy evenings

LICENCE VARIATIONS OFFERED AFTER MEETING POLICE & COUNCIL

LICENCING

- Mon-Sunday Last entry will be 1am
- Mon- Sunday Bar will stop serving at 2am to avoid conflict with 195 or Speak Easy
- All guests will have full search
- Metal Detector Wand Upon entry
- EVERYONES ID will be scanned upon entry, no matter who they are
- Will upgrade camera system from 16 Cameras to 24, upgrade to HD 0.0 lux cameras
- New Door Team- (to arrive a minimum half an hour before venue open) will carry out detailed risk assessment of Premises perimeter inside and out
- All door staff will sign into 2 books one owned by the bar management team and one from the SIA Approved Licensed Door team
- Will have 1 woman Door supervisor to assist with women's searches and to keep an eye on female toilets.

- New Experienced Management Team
- New DPS Balivinder singh (currently owns restaurant sumo fresh in Wanstead High Street)
- There will be no Dance floor, will be more table orientated, with waitresses. So it cannot be a nightclub
- The venue will not be hired out to Promoters or For Private Events
- All standard Drinks will be poured into Polycarbonate cups
- Currently 1 Door staff per 60 people we will increase to 1 per 50
- Zero tolerance on drugs on any amount/quantity no matter how small will be put in drug safe, reported to police. ID then sourced from scanner, information put against their name on system of offence, and ejected from premises. Incident report filled in.
- Premises will operate a Challenge 25 Policy
- New Floor plans to be submitted to Police, Council and Fire Brigade.
- A weekly fire test/drill will take place every Friday
- With the extra tables going in there will be an adjustment to the capacity and it will decrease. A calculation will be done on this once the refurbishment is finished, to the relevant authorities.
- Appropriate noise control device shall be installed, as this is a bar and want to be able to hear yourself talk.
- The DPS will monitor the volume of the music emanating from the premises
- The entrance is changing so a lot less noise leaving the premises will be reduced through the new layout.
- All people who enter the premises on Friday and Saturdays will be wrist banded to show clear indication which venue there from.
- Our Door team will also Dress in a smart Uniform so there easily identified where they are from and their position of duty, they will also wear a reflective arm Piece SIA Badge. And all have radios with earpieces.